



Dear Coach Applicant:

The primary responsibility of *DirtBike School*SM Coaches is to teach the *DirtBike School* – a one-day, hands-on training program. The Course provides participants a training experience that includes basic off-highway motorcycle riding skills, safe riding practices, environmental awareness, and information on protective riding gear.

We suggest that Coach applicants successfully complete the MSF *DirtBike School* prior to attending the Coach Preparation Course. Go to www.DirtBikeSchool.com to find your nearest DBS location or call DBS Operations at 949.727.3227 ext. 3079.

- The ***DirtBike School* Coach Preparation (CP) Course** is a 4-day course that teaches individuals all the components of the *DirtBike School*. Coach Candidates will learn evaluation and coaching techniques, presentation methods and communication skills. Please be aware that the CP is a pass/fail course and Coach Candidates must have prior off-highway motorcycle riding experience.
- To become a *DirtBike School* Coach, you must thoroughly and legibly complete the Coach Application and return it to the address listed below, *attention Program Administrator, DBS Operations* (or fax to 949-727-4217). This must be received **45 days in advance** of the course. The cost for the CP is \$595.00 per person, which includes all instructional material, tuition and the use of an off-highway motorcycle, unless specified otherwise. You will be responsible for all travel, meal and lodging expenses.
- A **Private Coach Preparation Course** can be arranged to take place at your facility with a maximum of eight Coach Candidate students. A flat rate payment of \$6,000 is required at least sixty days prior to your scheduled CP date. You are responsible for providing up to eight Coach Candidates for your Private Coach Prep. DBS Operations will assist you to find approved Coach Candidates, but cannot guarantee any additional Coach Candidates. The payment includes all fees to send a Coach Trainer to your location to train your Coach Candidates. A suitable, pre-approved site with approved loan machines will be required. All Coach Candidates must be approved by DBS Operations.
- Upon enrollment into a CP, you will receive a confirmation letter, maps and hotel information. Approximately 4 weeks prior to your CP, MSF will ship your Coach Guide via ground service, which will include a pre-course assignment that will be collected the first day of the class.

Sincerely,

Chris Kawasaki
Administrator, *DirtBike School* Operations



Coach Application



Complete this *DirtBike School* Coach application if you wish to be considered for enrollment in a DirtBike School Coach Preparation Course. Fax completed application to (949) 727-4217.

Today's Date: _____

Are you 18 years of age or older? Yes No

PERSONAL INFORMATION	Applicant's Name (first, middle, last)			
	(Mr.) (Ms.) (Mrs.)			
	Work Phone (optional)	Home Phone	Cell Phone	
	() -	() -	() -	
	Email Address			
	Street Address			
	City	State	Zip	
	Shipping Address <input type="checkbox"/> Same As Above (Coach Materials will not be delivered to P.O. Boxes)			
Street Address				
City	State	Zip		

CURRENT EMPLOYMENT	Are you legally entitled or authorized to work in the United States of America? <input type="checkbox"/> Yes <input type="checkbox"/> No																										
	Current Employer																										
	Date Started	Job Title																									
	Street Address																										
	City	State	Zip	Work Phone																							
				() -																							
	Supervisor	May we contact? <input type="checkbox"/> Yes <input type="checkbox"/> No																									
	<input type="checkbox"/> From the list below, please write one letter in the box that best describes your current employment: <table style="width: 100%; border: none;"> <tr> <td>P- Private Business</td> <td>MILITARY</td> <td>AGENCY (FEDERAL/STATE)</td> <td>J- Public Utilities</td> </tr> <tr> <td>D- Dealership</td> <td>F- Air Force</td> <td>U- US Forest Service</td> <td>L- Law Enforcement</td> </tr> <tr> <td>R- Retired</td> <td>A- Army</td> <td>H- Soil Conservation Service</td> <td>X- Other Agency</td> </tr> <tr> <td>G- Not Employed</td> <td>C- Coast Guard</td> <td>B- Bureau of Land Management</td> <td>_____</td> </tr> <tr> <td>O-Other _____</td> <td>N- Navy</td> <td>E- Army Corp of Engineers</td> <td></td> </tr> <tr> <td></td> <td>M- Marine</td> <td>S- State Resource Agency</td> <td></td> </tr> </table>				P - Private Business	MILITARY	AGENCY (FEDERAL/STATE)	J - Public Utilities	D - Dealership	F - Air Force	U - US Forest Service	L - Law Enforcement	R - Retired	A - Army	H - Soil Conservation Service	X - Other Agency	G - Not Employed	C - Coast Guard	B - Bureau of Land Management	_____	O -Other _____	N - Navy	E - Army Corp of Engineers			M - Marine	S - State Resource Agency
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Military Status: <input type="checkbox"/> Active <input type="checkbox"/> Reserve <input type="checkbox"/> Retired <input type="checkbox"/> None		Rank: _____																									
Base/Installation: _____																											

PREVIOUS EMPLOYMENT	Please list other occupations and employers for the past five years (if necessary, please attach additional sheets of paper)		
	Employer Name		
	Supervisor Name and Phone	Date of Employment (to - from)	Reason for leaving
	Employer Name		
	Supervisor Name and Phone	Date of Employment (to - from)	Reason for leaving
	Employer Name		
Supervisor Name and Phone	Date of Employment (to - from)	Reason for leaving	
Have you ever been employed by the ATV Safety Institute, the Specialty Vehicle Institute of America, the Motorcycle Safety Foundation or the Motorcycle Industry Council? <input type="checkbox"/> Yes <input type="checkbox"/> No			
Military Status: <input type="checkbox"/> Active <input type="checkbox"/> Reserve <input type="checkbox"/> Retired <input type="checkbox"/> None		Branch of Service: _____	Base: _____

EDUCATION	Formal Education (begin with most previous)				
	Institution/City/State	# Years Attended	Graduated	Degree	Major Subjects
			Y N		
			Y N		
			Y N		
Other Specialized Training Received: _____ _____					
Do you speak a foreign language? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, which: _____					

RIDING EXPERIENCE	What model(s) of motorcycles do you own?	
	How often do you currently ride?	
	Off-Road Motorcycle: _____ ATV: _____ Street: _____	
	Have you taken the <i>DirtBike School</i>? <input type="checkbox"/> Yes <input type="checkbox"/> No	If yes, date and location: _____
	Please list amount of riding experience in the following: Off-Road Desert: _____ Enduro: _____ Motocross: _____ Other: _____ STREET _____ ATV _____	Explain your off-road riding experience in more detail (required): _____ _____ _____ _____ _____
What are your intended goals as a <i>DirtBike School</i> Coach?		

Current club membership(s). Please list any ATV/Motorcycle/Snowmobile/4WD clubs to which you belong.		

OTHER	Have you ever had a license to operate a motor vehicle revoked or suspended for any reason? <input type="checkbox"/> Yes <input type="checkbox"/> No
	Have you ever plead guilty or 'no contest', or been convicted of a misdemeanor or felony? <input type="checkbox"/> Yes <input type="checkbox"/> No
	If yes to either of the above, please state the facts and dates fully:

Are you able to satisfactorily perform the essential functions of a <i>DirtBike School</i> coach, either with or without reasonable accommodation? (please ask if you are uncertain as to the essential functions) <input type="checkbox"/> Yes <input type="checkbox"/> No	

PERSONAL REFERENCES	List at least three people who have known you for at least two years whom we may contact (non-family members preferred).			
	Name	Relationship	Phone	Address

DBS PROVIDER INFORMATION	Which DBS Provider will you be teaching for? DBS Providers (formerly known as DBSROC Providers) are independent businesses setup to administer the DBS school and teach. DBS Providers are responsible for collecting the student tuition fees and are invoiced by the MSF <i>DirtBike School</i> . Coaches may work for more than one DBS Provider, but should specify one primary DBS Provider.	
	<input type="checkbox"/> I want to start my own DBS Provider (I am submitting the DBS Provider application with this Coach Application)	
	<input type="checkbox"/> I will be working for an existing DBS Provider DBS Provider Name: _____ DBS Provider ID # (if available): _____ Owner Name: _____	
	<input type="checkbox"/> I will be working for a new DBS Provider (A DBS Provider application is being submitted concurrently) DBS Provider Name: _____ DBS Provider ID # (if available): _____ Owner Name: _____	
	<input type="checkbox"/> I don't know. I will need assistance from DBS to find a DBS Provider.	

<input type="checkbox"/> I will be working for the Military or another public agency	Military Base/Agency Name: _____
	Contact Name: _____

ACKNOWLEDGEMENTS

This application does not guarantee a position in a *DirtBike School* Coach Preparation Course nor does it guarantee that the MSF will issue the applicant a *DirtBike School* Coach Certification. If the applicant is offered a position in a *DirtBike School* Coach Preparation Course and the applicant successfully completes the *DirtBike School* Coach Preparation Course, the MSF may issue a *DirtBike School* Coach Certification to the applicant. A *DirtBike School* Coach Certification will only be issued upon execution of a *DirtBike School* Coach Certification Agreement between the applicant and the MSF. This application shall become an integral part of any *DirtBike School* Coach Certification Agreement that may be executed between the applicant and the MSF. Unless and until the MSF issues a *DirtBike School* Coach Certification to the applicant, the applicant is not an authorized, certified MSF *DirtBike School* Coach and may not make any representations or perform any acts as such.

I further understand that the MSF may contact my current and/or previous employers, schools attended and personal references. I authorize such employers, schools and personal references to disclose to the MSF all records and information pertinent to my employment and/or affiliation with them. I hereby waive fully any rights or claims I may have against my current and/or former employers, schools attended and personal references, as well as their agents, employees and representatives, and release them from any and all liability, claims or damages that may result, directly or indirectly, from the use, disclosure or release of any such information by any person or party, whether such information is favorable or unfavorable to me.

I certify that I have read this Application for Certification and Enrollment in a *DirtBike School* Coach Preparation Course in its entirety, and that the information contained herein is true and correct and that I have not omitted any relevant information. I understand and agree that falsification of any information provided herein, or the omission of any relevant information, will result in immediate revocation of my MSF *DirtBike School* Coach Certification and/or termination of employment.

Signature _____ Date _____



Closed Range Exercises Coach Preparation Course Registration Form



Complete the following registration form for enrollment into a *DirtBike School* Coach Preparation course. Mail completed registration form to MSF *DirtBike School*, 2 Jenner, Suite 150, Irvine, CA 92618, or fax to 949.727.4217.

CONTACT INFORMATION	Name of Person Completing Form (first, middle, last)		Date	
	Work Phone (optional) () -	Home Phone () -	Cell Phone () -	
	Email Address			
	Street Address			
	City	State	Zip	
	DBS Provider/Military Base/Employer		DBS Provider ID# (if available):	

COACH INFO	Coach Candidate Names	
	(1)	
	(2)	
	(3)	
	(4)	
Preferred Location (DBS will try to accommodate your request, but can't guarantee availability):		Requested CP Date (if known):
<input type="checkbox"/> Alpharetta, GA <input type="checkbox"/> Colton, CA <input type="checkbox"/> Irving, TX <input type="checkbox"/> Troy, OH <input type="checkbox"/> Other: _____		/ /

PAYMENT INFORMATION	Method of Payment (Payment must be made 45 days in advance of your scheduled Coach Prep)	
	<input type="checkbox"/> Check (Payable to MSF)	
	<input type="checkbox"/> VISA <input type="checkbox"/> MASTERCARD Name (as appears on card): _____	
	Address (Billing): _____	
	Card Number: _____	Exp Date: _____
Payment Amount: \$ _____ Per Coach Candidate Costs: \$595 (single student) \$545 (multiple students on this payment)		

Refund/Cancellation Policy

Upon written notice of your cancellation, the *DirtBike School* will apply the appropriate refund amount according to the refund schedule below. Refund amounts will be based on the date when *DirtBike School* operations receives your written notification.

- More than 30 days notice: Full refund
- 14-30 days notice: no refund, but may transfer to another class for \$50
- Less than 14 days: No refund or transfer

ACKNOWLEDGEMENTS

I acknowledge that the DBS Closed Range Exercises Coach Preparation course that the above students are enrolling in is a Pass or Fail course. I fully understand that the students are not guaranteed to pass the course and receive MSF DBS Coach Certification. Enrollment is on a first come, first served basis.

Signature _____ Date _____

For Office Use Only

Acct. Code: 4148-03	Amount:	Rcvd. By:
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